

## Schedule One: Sport BOP and Tauranga City Council Strategic Outcomes and Measures – 1 July 2013 to 30 June 2014

What we want to achieve	Actions Sport BOP will lead	How TCC will support these	Actions TCC will lead	How Sport BOP will support these	We have been successful if...
<p><b><u>INFORMATION HUB</u></b></p> <p>Provision of a Sport &amp; Recreation Information Hub for Tauranga</p> <p>(SALS 4.1)</p> <p><b>Funding Allocation:</b> 14%</p>	<p>Provision of a comprehensive information hub including:</p> <p>a) Regular e-news (minimum fortnightly)</p> <p>b) Annual Sport Information guide publication</p> <p>c) Annual Play in the Bay Directory</p> <p>d) Maintain and update contacts database (minimum of 6 monthly)</p> <p>e) Maintain and regularly update the Sport Bay of Plenty Web site</p> <p>f) Public information resources</p> <p>g) Advisory service (linked to Sports House)</p>	<p>a) Assist with promotion</p> <p>b) Forward relevant information (including contacts database changes)</p> <p>c) Web site linkages</p>	<p>Upgrade and maintain:</p> <p>a) Events calendar</p> <p>b) Events scheduler</p> <p>c) Facilities venues database</p>	<p>a) Provide advice on issues</p> <p>b) Link from Sport BOP website</p>	<ul style="list-style-type: none"> <li>▪ A one stop information hub continues to provide up to date information to the Tauranga community based on the actions identified being delivered</li> </ul> <p><b>Measured by:</b></p> <p>a) Regular monitoring of information provided and</p> <p>b) annual user satisfaction survey</p> <p>c) number of website 'hits' per annum</p>
<p><b><u>SPORTS HOUSE</u></b></p> <p>Collective Sports House facility provided for sport &amp; recreation organizations to operate from</p> <p>(SALS 1.15)</p> <p><b>Funding Allocation:</b> 20%</p>	<p>Provide Sports House facility for the sporting and recreation sector to operate from. Will include:</p> <p>a) Office space</p> <p>b) Equipment / resources</p> <p>c) Administration support</p> <p>d) Storage</p>	<p>a) Promotion of Sports House and the services it offers</p>	<p>a) Baycourt to be main provider of events infrastructure</p> <p>b) Provision of additional large meeting space as &amp; when required</p> <p>c) Access to Council facilities for Sport BOP initiatives at regular user rate where applicable</p>	<p>a) Provide advance notice of any need for using Council facilities</p>	<ul style="list-style-type: none"> <li>▪ A connected sport and recreation sector in Tauranga</li> <li>▪ A facility resourced for and used by the sport and recreation community</li> </ul> <p><b>Measured by:</b></p> <p>a) number of users (minimum of 25 groups supported)</p> <p>b) hours of operation, per annum</p> <p>c) tenant satisfaction survey</p> <p>d) number and quality of resources available</p> <p>e) stakeholder and community feedback</p>

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<p><b><u>SPORT CLUB SUPPORT</u></b></p> <p>A dedicated role supporting and developing the sporting infrastructure of Tauranga</p> <p>(ARMP 1d, 1c; SALS 1.4, 1.5, 2.2)</p> <p><b>Funding Allocation:</b> 40%</p>	<p>Employing one FTE staff member dedicated to:</p> <ul style="list-style-type: none"> <li>a) Act as a link between clubs and Council for service delivery issues</li> <li>b) Club development in Tauranga, including the provision of advice and support</li> <li>c) Work with clubs to facilitate the implementation and monitoring of appropriate Sportville models as per identified priorities and policy</li> <li>d) Provision of advice on efficient use of indoor / outdoor facilities (long-term) including community share facilities</li> <li>e) Develop relationship agreements with sport and recreation clubs and associations</li> <li>f) Develop and undertake a regular club sustainability survey (minimum of 3 yearly)</li> </ul> <p>Major Projects for the 2013/14 to include:</p> <ul style="list-style-type: none"> <li>a) TECT All-terrain Park</li> <li>b) Tauranga Equestrian Society – strategic planning &amp; support</li> <li>c) Assistance with implementing outcomes of Council's new Active Reserves LOS policy specifically including:</li> </ul>	<p>TCC's Manager Recreation and Facilities to act as:</p> <ul style="list-style-type: none"> <li>a) Liaison for Sport BOP</li> <li>b) advice on Council processes</li> <li>c) Respond to recommendations forwarded by Sport BOP</li> <li>d) Assist in turning recommendations into actions through Council processes</li> <li>e) Proactively identifying and responding to requests for Community Share Agreements</li> </ul>	<ul style="list-style-type: none"> <li>a) Respond to any issues regarding leases and maintenance of Council owned facilities</li> <li>b) Manage all bookings for indoor, outdoor and aquatic facilities (primarily through contractors). Be receptive to input on appropriate ways to manage this and resolving issues that arise</li> </ul>	<ul style="list-style-type: none"> <li>a) Advice on lease and maintenance issues raised by clubs</li> <li>b) Communicate any issues regarding bookings and potential solutions</li> </ul>	<ul style="list-style-type: none"> <li>▪ Stronger and more effective clubs and organisations in Tauranga</li> <li>▪ Improved capability &amp; effectiveness of sporting organizations in Tauranga</li> <li>▪ Improved alignment of sporting organisations</li> </ul> <p><b>Measured through:</b></p> <ul style="list-style-type: none"> <li>a) Number of club development forums held &amp; attendance at these</li> <li>b) Satisfaction rating from clubs assisted</li> <li>c) Results of regular evaluation of sporting club sustainability</li> </ul>

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	c1: Minor Demand & Supply Review. c2: Annual Club User Survey c3: Project support - Te Wati Park – Lighting & Irrigation; Mitchell Park – Lighting; Gordon Spratt – irrigation. c4: New initiatives project – working with codes to explore new delivery options to spread demand				
<p><b><u>STRATEGY, POLICY &amp; PROJECT DEVELOPMENT</u></b></p> <p>Be the lead agency for provision of strategy advice related to sport and recreation.</p> <p>(SALS 1.1; ARMP BLP2)</p> <p><b>Funding Allocation:</b> 16%</p>	<ul style="list-style-type: none"> <li>a) Participation in Council strategy policy and project teams on issues impacting on the sports and recreation sector</li> <li>b) Co-ordinate the provision of relevant information from sport and recreation groups into key strategies, policies and projects</li> <li>c) Identifying opportunities for the development of strategy policy and projects where the need arises</li> <li>d) Delivery of those initiatives identified in SmartGrowth, the Sport and Active Living Strategy, Our Community Places Strategy and the Active Reserves Management Plan that Sport BOP has responsibility for</li> <li>e) Results from Sport NZ monitored and recommendations made to TCC on how these results can inform future strategies, policies and</li> </ul>	<ul style="list-style-type: none"> <li>a) Respond to suggestions</li> <li>b) Support the development of Sport BOP strategy, policy and projects by providing expert advice</li> </ul>	<ul style="list-style-type: none"> <li>a) Joint preparation (with Sport BOP staff) of an annual plan for key strategies, policies and projects to be delivered during each year of the 3 year relationship agreement</li> <li>b) Development of Council strategy, policy and projects (that haven't been delegated to Sport BOP)</li> </ul>	<ul style="list-style-type: none"> <li>a) Support the development of Council strategy policy and projects by providing expert advice</li> <li>b) Lead facilitated sessions with the sport and recreation sector where input is required</li> </ul>	<ul style="list-style-type: none"> <li>▪ Informed input into strategies and policies with regard to sport &amp; recreation</li> <li>▪ Delivery of key outcomes identified in joint annual plan</li> </ul> <p><b>Measured by:</b></p> <ul style="list-style-type: none"> <li>a) joint 6 monthly self report prepared by TCC and Sport BOP staff</li> <li>b) Number of strategy and management actions worked on per annum</li> </ul>

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	<p>projects</p> <p>Major projects for 2013/14 year will include:</p> <p>1) Parau Farms Development Planning</p> <p>2) Papamoa Surf Club – feasibility study</p> <p>3) Indoor Facilities Level of Service Review</p>				
<p><b>RECREATION</b></p> <p>Co-ordinate activities that promote and profile recreation and active lifestyles:</p> <p>(SG: 4; SALS 5.6, 5.9)</p> <p><b>Funding Allocation:</b> 10%</p>	<p>a) Sport BOP will lead and facilitate the development of the recreation sector</p> <p>b) Manage the continuation of the City on its Feet programme (on behalf of TCC) in line with the core principles of the programme</p> <p>Coordinate the Play in the Bay calendar of events to provide::</p> <p>a) 8 themed activity months per annum including Bike month, Outdoors Month and a range of other themes</p> <p>b) Targeted events which ensure that activity options are provided for all sectors of the community e.g children, families, working people, older adults, accessible events etc</p> <p>c) Delivery of Flagship events – Half Iron Man &amp; AIMS Games</p>	<p>a) Participate in and support recreation initiatives where appropriate</p> <p>b) Assist in the promotion of recreation initiatives</p>	<p>a) Provide appropriate infrastructure where applicable to encourage recreation</p> <p>b) Delivery of 4 weekend events during Play in the Bay Outdoors month including securing external funding to cover the costs of these events</p>	<p>a) Advice on appropriate promotion methods</p> <p>b) Advice on suitability of infrastructure designs</p>	<ul style="list-style-type: none"> <li>▪ Attendance at events, formal evaluations indicate more physical activity</li> <li>▪ Communities and environments become more supportive of physical activity</li> </ul> <p><b>Measured by:</b></p> <p>a) Number of organised recreation activities or events held</p> <p>b) Number of people that participate in some sort of organized recreation activities in Tauranga</p> <p>c) Satisfaction levels of participants (selected events)</p> <p>d) Maintain a minimum of 30 City on its Feet Walking groups city wide</p> <p>e) A draft events delivery plan to be provided to TCC by September 2011</p>

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	Enhancing synergy and seamlessness in the active living sector through: a) Leadership of networks b) Communication tools e.g. newsletters and conferences				

**Notes:**

- In addition to the above performance measurements, Sport BOP will be monitoring participation rates in sport and recreation for the BOP region through the Sport NZ surveys
- This schedule will be updated on an annual basis and can also be amended by mutual agreement between both parties' Chief Executives
- If further work arises outside this partnership agreement this can be negotiated between the two parties – specifically for the 2012/13 – 2014/15 years a separate agreement is in place for the Pathway 16/20 project which has received funding from Sport NZ

**Abbreviations:**

- SG = SmartGrowth
- SALS = Sport and Active Living Strategy
- ARMP = Active Reserves Management Plan